

APPLICATION FOR CREDIT FACILITIES

APPLICATION GUIDELINES

This Credit Application is a legal document; please ensure the following guidelines are adhered to.

1. **All** information requested must be completed in full.
2. **All** pages to be initialled by **all** signatories and **2** witnesses.
3. Credit Application must be signed by **all** signatories and **2** witnesses.
4. Any **alterations** to be **signed in full** by **all** signatories and **2** witnesses.
5. Pre-approval for credit can be done with a faxed copy or an email application form; **however** the **Original** Credit Application must be received **before** an account can be opened.
6. Credit Applications above R 25,000 may require submission of additional information.





THIS APPLICATION MUST BE COMPLETED IN FULL BEFORE
AN ACCOUNT CAN BE ASSESSED

1 COMPANY DETAILS

1.1 Registered Name of Business:

1.2 Full Trading Title of the Business:

.....
.....

1.3 Type of Business (please tick):

- | | | | |
|------------|--------------------------|-------------|--------------------------|
| Public Co | <input type="checkbox"/> | Sole Prop | <input type="checkbox"/> |
| (Pty) Ltd | <input type="checkbox"/> | Partnership | <input type="checkbox"/> |
| Close Corp | <input type="checkbox"/> | Branch | <input type="checkbox"/> |

1.4 Registered Company Number:

1.5 Vat Registration Number:

1.6 Telephone Number:

1.7 Fax Number:

1.8 Email Address:

1.9 Postal Address:

.....

1.10 Delivery Address:

.....

Postal Code:

1.11 Holding Company and Address (Should the Subject be a Subsidiary)

.....

.....

1.12 Date Business Purchased or Established:

1.13 Nature of Trading Activities.....

1.14 Banker's Name: Branch:

1.15 Account Number:

1.16 State name in which account is operated:

.....

1.17 If premises are not owned, please state name and address of Landlord

.....



2 DIRECTOR'S/OWNERS FULL NAMES AND PARTICULARS

2.1 Director's/Owners Name:
Residential Address:
Postal Address:
.....
Postal Code:
Identity Number:

2.2 Other Directorates:*

Director's/Owners Name:
Residential Address:
Postal Address:
.....
Postal Code:
Identity Number:

**If the Business has more than 2 Directors/Owners, Please Supply the Required Information on a Separate Page.*

2.3 Have the business and / or Directors / Owners ever been insolvent or offered a

Compromise to Creditors? Yes No

2.4 If Yes, provide details of Trustee/Liquidator and give reasons:

.....

3 COMPANY CONTACT DETAILS

3.1 Name of Buyer/s:
3.2 Telephone Number:
3.3 Person/s Responsible for Payment:
3.4 Telephone Number:

4 FACILITY REQUIRED

4.1 Estimated Purchase per Month:
4.2 Credit Limit Required:



5 DETAILS OF PRINCIPAL TRADE SUPPLIERS:

5.1 Name of Supplier:
Address:
.....
Average Monthly Purchases:
Terms:
Account Number:
Telephone Number:

5.2 Name of Supplier:
Address:
.....
Average Monthly Purchases:
Terms:
Account Number:
Telephone Number:

5.3 Name of Supplier:
Address:
.....
Average Monthly Purchases:
Terms:
Account Number:
Telephone Number:

“I certify that the above information furnished by me is to the best of my knowledge and belief, true and correct and I hereby warrant that I am legally entitled to bind the above named Applicant to the terms hereof and agree that by my signature hereto, the Applicant shall be bound by the terms and conditions set out on page 5 hereof and to the Company’s standard conditions of sale of which I acknowledge I am fully acquainted.”

Date:

Signature and Title of a Signatory/Company Stamp:

Initials: _____



TERMS AND CONDITIONS OF SALE OF GOODS

The **APPLICANT** (hereinafter referred to as “**the Purchaser**”) do hereby apply for credit facilities to be afforded to us by **ROYCE IMAGING INDUSTRIES (PTY) LTD** (hereinafter referred to as “**the Supplier**”), such credit facilities being in respect of goods to be sold by “**the Supplier**” to “**the Purchaser**”.

It is further recorded that the sale of such goods, and the granting of such credit facilities shall be subject to the following terms and conditions:

1. “**The Supplier**” is not responsible for delay in the fulfilment of, or non-fulfilment of his contractual obligations when caused by war, act of God, *vis major*, civil disturbances, strikes, lockouts, or any other causes whatsoever.
2. “**The Supplier’s**” liability for damages, if any, for defects or delays or any other loss, however arising, is at all times limited to the purchase price of the goods supplied.
3. Any prices quoted are subject to ex-factory increases and to prices ruling at date of delivery. “**The purchaser**” is responsible for confirming that any prices quoted are still valid at the time of delivery.
4. All accounts are due and payable within a period of **30 (thirty) days** from date of statement. In the event of “**the Supplier**” being obliged to take legal action for payment of any monies due and owing to him by “**the Purchaser**”, “**the Purchaser**” acknowledges that he shall be liable to pay legal costs incurred by “**the Supplier**” on the scale as between attorney and client.
5. Ownership of any goods purchased by “**the Purchaser**” from “**the Supplier**” shall pass to “**the Purchaser**” only against payment in full for the goods supplied. Should payment not be made on due date as stipulated in Clause 4 hereof, “**the Supplier**” shall have the right to retake possession of the goods supplied and to claim such damage as “**the Supplier**” may have suffered. “**The Purchaser**” hereby undertakes to allow “**the Supplier**” to remove the supplied goods should payment therefore not be made **30 (thirty) days** from date of statement, subject to written notice being given to “**the Purchaser**” by “**the Supplier**”, such notice being given either by telefax to the number supplied by “**the Purchaser**”, or by registered post to the postal address supplied by “**the Purchaser**” in the application form, advising “**the Purchaser**” of his failure to make payment timeously, and allowing “**the Purchaser**” a period of 7 (seven) days to remedy his breach. Should “**the Purchaser**” fail to remedy his breach, and fail to allow “**the Supplier**” to retake possession of the goods, “**the Purchaser**” is aware that “**the Supplier**” shall then take legal action to enforce his rights in terms of this agreement, and obtain a Court Order authorising removal of the goods.
6. “**The Purchaser**” shall be liable for any legal costs incurred by “**the Supplier**” in taking such steps, on the scale as between attorney and client.
7. Alternatively, and without prejudice to the provisions contained in the previous paragraph, “**the Supplier**” shall be entitled to claim payment of the full amount due in terms of the contract. A certificate issued by “**the Supplier**” shall be *prima facie* proof of the amount of “**the Purchaser’s**” indebtedness to “**the Supplier**”.
8. Any indulgence or extension of time granted in respect of any payment or the fulfilment of any obligations under this contract shall not be a waiver of the right of “**the Supplier**” to require, without notice, strict and punctual performance of all the provisions thereof.
9. The parties hereby consent to the jurisdiction of the Magistrate’s Court in respect of the amount claimed and/or value of the goods involved in such proceedings.

Initials: _____



10. "The Purchaser" chooses as *domicilium citandi et executandi* the address contained in the heading above.

11. GOODS RETURNED:

Goods will be accepted for return for credit under the following terms and subject to the conditions detailed hereunder;

- 11.1. A duly authorized RMA (Return to Manufacturer) form has been completed and accompanies the goods being returned;
- 11.2. The goods must be in their original packaging being unaltered in any way, shape or form and are sealed as delivered and packaged for transport suitable for the safe return to "the Supplier";
- 11.3. A 20% (twenty percent) handling fee will be charged on all goods returned;
- 11.4. Goods may be returned under the above conditions within 7 (seven) working days from the date of invoice;
- 11.5. "The Supplier" may at its discretion, accept goods for return under conditions other than those detailed above.

12. LIMITED WARRANTY (DEALER / RESELLER SUPPORT):

Goods will be accepted for return, in accordance with our warranty policy (attached), as detailed hereunder;

- 12.1. A duly authorized RMA (Return to Manufacturer) form has been completed and accompanies the goods being returned;
- 12.2. The goods are packaged securely to prevent 'in transit' damage and transport costs are pre-paid;
- 12.3. Credit or a replacement cartridge will be provided subject to testing and confirmation of the fault for which it was returned.

I/we hereby apply for a credit account and agree to the above mentioned conditions of sale.

Thus signed aton this, the day of20.....

AS WITNESSES:

- 1. PURCHASER (for and on behalf of PURCHASER, duly authorised thereto to sign)
- 2.



For Office Use:

All necessary checks have been performed

This Credit Application has been Approved Declined.

Name: _____

Date: _____

Signed: _____

Authorisation to open an account (Only if approved):

Name: _____

Designation: _____

Signed: _____

Date: _____